

BOYNTON VILLAGE

**COMMUNITY DEVELOPMENT
DISTRICT**

February 10, 2021

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Boynton Village Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-Free: (877) 276-0889

February 3, 2021

Board of Supervisors
Boynton Village Community Development District

| |
|---|
| <p><u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p> |
|---|

Dear Board Members:

The Board of Supervisors of the Boynton Village Community Development District will hold a Regular Meeting on February 10, 2021, at 2:00 p.m., at The District Boynton, 1000 Audace Avenue, Boynton Beach, Florida 333426. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consider Appointment to Fill Vacant Seat 3, *Term Expires November 2024*
 - Administration of Oath of Office to Newly Appointed Supervisor (*the following to be provided in separate package*)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - D. Form 8B: Memorandum of Voting Conflict
4. Consider Appointment to Fill Vacant Seat 4, *Term Expires November 2024*
 - Administration of Oath of Office to Newly Appointed Supervisor
5. Consideration of Resolution 2021-05, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Boynton Village Community Development District, and Providing for an Effective Date

Board of Supervisors
 Boynton Village Community Development District
 February 10, 2021, Regular Meeting Agenda

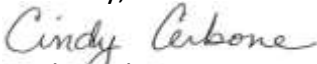
- 6. Update: Irrigation and Pump Station
- 7. Update: Outstanding Repair and Maintenance Items
- 8. Acceptance of Unaudited Financial Statements as of December 31, 2020
- 9. Approval of Minutes
 - A. November 13, 2020 Landowners' Meeting
 - B. November 13, 2020 Regular Meeting
- 10. Staff Reports
 - A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*
 - B. District Engineer: *Schnars Engineering Corporation*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Update: Traffic Control and Enforcement
 - II. NEXT MEETING DATE: March 10, 2021 at 2:00 P.M.

• QUORUM CHECK

| | | | |
|-----------------|------------------------------------|--------------------------------|-----------------------------|
| Richard Buck | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| Harvey Gonzalez | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| Bret Fischer | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |

- 11. Public Comments
- 12. Supervisors' Requests
- 13. Adjournment

Should you have any questions, please do not hesitate to contact me directly at 561-346-5294.

Sincerely,

 Cindy Cerbone
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:
 Call-in number: 1-888-354-0094
 Conference ID: 8518503

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

5

RESOLUTION 2021-05

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE BOYNTON VILLAGE COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Boynton Village Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Palm Beach County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOYNTON VILLAGE COMMUNITY DEVELOPMENT DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed Chair

_____ is appointed Vice Chair

Craig Wrathell is appointed Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Cindy Cerbone is appointed Assistant Secretary

Daniel Rom is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

Adopted this 10th day of February, 2021.

ATTEST:

**BOYNTON VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

7

Boynton Village CDD - Status of District Improvements Maintained by BTCMA

| District Engineer's Report: June 11, 2020 <u>Surface Water Management:</u> | Date BTCMA Notified | BTCMA Update 2.3.2021 | Date Completed | Completion Verification | Discussions with BTCMA |
|--|------------------------|---|----------------|--|--|
| Retention Pond 1 (South) - erosion | June 2019 & June 2020 | Requesting Schnars Engineering to be hired Q1 2021 to manage the contractor | | | 11/12: BTCMA finalizing proposal with Schnars Eng. BTCMA currently has a placeholder for time & work |
| Retention Pond 1 (South) - aerator | June 2020 | Aerator not working properly during Staff site visit 6.23.2020 (note: this was after the Engineer's Report) | 11/12/2020 | Verbal confirmation from Prop. Mgr. | |
| Retention Pond 2 (North) - slope/outfall pipes | June 2019 & June 2020 | Requesting Schnars Engineering to be hired Q1 2021 to manage the contractor | | | 11/12: BTCMA finalizing proposal with Schnars Eng. BTCMA currently has a placeholder for time & work |
| Retention Pond 2 (North) - aerator | June 2020 | Aerator not working properly during Staff site visit 6.23.2020 (note: this was after the Engineer's Report) | | | 11/12: Prop. Mgr. stated apparently no electrical is hooked up to the aerator. Schnars Eng. will evaluate when doing other work. |
| Retention Pond 2 (North) - erosion | June 2019 & June 2020 | Requesting Schnars Engineering to be hired Q1 2021 to manage the contractor | | | 11/12: BTCMA finalizing proposal with Schnars Eng. BTCMA currently has a placeholder for time & work |
| Lake #1 - maintenance near waters edge (weeds, non natives) | June 2019 & June 2020 | | | | BTCMA will add this lake bank for evaluation by Schnars Engineering (to be hired Q1 2021) |
| <u>Roadways:</u> | | | | | |
| Sidewalk trip hazard/broken repairs in various locations | June 2019 & June 2020 | | 7/17/2020 | Partial Completion: 7/17/2020. Pictures provided | 1/28/2021: ESTIMATE APPROVED. REPAIRS EXPECTED END OF FEBRUARY TO MID-MARCH |
| Handicap sidewalk ramps on RCB-South (two) | June 2019 & June 2020 | | 7/14/2020 | Complete: 7/14/2020. Pictures provided | |
| Gutter cleaning (SW side) | June 2019 & June 2020 | | 7/29/2020 | Complete: 7/29/2020. Verbal confirmation | |
| Traffic and Safety deficiencies along Renaissance Commons Blvd (visibility of speed limit sign obstructed by trees, pavement markings need reapplied, deep gouges in various areas of pavement, white and blue RPMs missing and need replaced, several "keep right" signs are leaning, "one way" sign exiting north dog park is not to code) Note: the above is not all encompassing. BTCMA should reference the Engineer's Report and the Traffic & Safety email sent in May 2020 | April 2020 & June 2020 | | | | Traffic lane lines and borders still need striped. 1/28/2021: PENDING APPROVAL. |
| <u>Miscellaneous:</u> | | | | | |
| Overgrown grass around/under the Observation Deck | June 2020 | Cayco now officially the servicer. Will cut this area and cuts area for the city | 7/14/2020 | Complete 7/14/2020. Pictures provided. | |
| Signage around lake, ponds and on CDD dock | August 2020 | Insurance carrier recommended appropriate and consistent signage around the lake and ponds | | | 1/28/2021: ESTIMATES APPROVED. INSTALLS EXPECTED APPROX. END OF FEBRUARY. |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

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**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
DECEMBER 31, 2020**

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DECEMBER 31, 2020**

| | Major Funds | | | | Total Governmental Funds |
|---|-------------------|--------------------|-------------------|---------------------|--------------------------------|
| | General | Special Revenue | Debt Service | Capital Projects | |
| ASSETS | | | | | |
| Cash - SunTrust | | | | | |
| General fund | \$330,281 | \$ - | \$ - | \$ - | \$ 330,281 |
| Special revenue fund | 218,337 | - | - | - | 218,337 |
| Investments - US Bank | | | | | |
| Revenue account - (A-1) 1950 Congress | - | - | 54,825 | - | 54,825 |
| Revenue account - (A-2) SFL Devco / WR1 & WR2 | - | - | 5,310 | - | 5,310 |
| Reserve account - (A-1) 1950 Congress | - | - | 189,790 | - | 189,790 |
| Reserve account - (A-2) SFL Devco | - | - | 749 | - | 749 |
| Prepayment A-2 - US Bank | - | - | 3,484 | - | 3,484 |
| Construction account | - | - | - | 199 | 199 |
| Due from other | 4,900 | - | - | - | 4,900 |
| Due from other funds | | | | | |
| General | - | 218,337 | 175,814 | - | 394,151 |
| Utility deposits | - | 388 | - | - | 388 |
| Total assets | <u>\$553,518</u> | <u>\$218,725</u> | <u>\$ 429,972</u> | <u>\$ 199</u> | <u>\$ 1,202,414</u> |
| LIABILITIES | | | | | |
| Liabilities: | | | | | |
| Accounts payable | \$ - | \$ 7,874 | \$ - | \$ - | \$ 7,874 |
| Due to other funds | | | | | |
| Debt service | 175,814 | - | - | - | 175,814 |
| Special revenue | 218,337 | - | - | - | 218,337 |
| Due to Developer | 96 | - | - | - | 96 |
| Total liabilities | <u>394,247</u> | <u>7,874</u> | <u>-</u> | <u>-</u> | <u>402,121</u> |
| FUND BALANCES | | | | | |
| Assigned: | | | | | |
| Debt service | - | - | 429,972 | - | 429,972 |
| Capital projects | - | - | - | 199 | 199 |
| Committed | | | | | |
| 3 months working capital | 37,510 | - | - | - | 37,510 |
| Bridge | 2,000 | - | - | - | 2,000 |
| Irrigation/pump-station | 13,750 | - | - | - | 13,750 |
| Unassigned | 106,011 | 210,851 | - | - | 316,862 |
| Total fund balances | <u>159,271</u> | <u>210,851</u> | <u>429,972</u> | <u>199</u> | <u>800,293</u> |
| Total liabilities and fund balances | <u>\$ 553,518</u> | <u>\$ 218,725</u> | <u>\$ 429,972</u> | <u>\$ 199</u> | <u>\$ 1,202,414</u> |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

| | Current Month | Year to Date | Budget | % of Budget |
|--|------------------|-----------------|----------------|----------------|
| REVENUES | | | | |
| Assessment levy: on-roll | \$ 108,374 | \$ 108,374 | \$ 127,017 | 85% |
| Interest and miscellaneous | 3 | 6 | - | N/A |
| Total revenues | <u>108,377</u> | <u>108,380</u> | <u>127,017</u> | 85% |
| EXPENDITURES | | | | |
| Professional & administrative | | | | |
| Supervisors | - | 800 | 12,000 | 7% |
| Management | 3,702 | 11,105 | 44,422 | 25% |
| Legal | - | 500 | 15,000 | 3% |
| Engineering | 385 | 431 | 7,500 | 6% |
| Audit | - | - | 6,900 | 0% |
| Assessment roll preparation | 667 | 2,000 | 8,000 | 25% |
| Arbitrage rebate calculation | - | - | 1,200 | 0% |
| Dissemination agent | 291 | 875 | 3,500 | 25% |
| Trustee | - | - | 5,000 | 0% |
| Postage | - | - | 750 | 0% |
| Legal advertising | - | 1,015 | 1,500 | 68% |
| Annual district filing fee | - | 175 | 175 | 100% |
| Insurance | - | 7,019 | 6,514 | 108% |
| Office supplies | - | - | 500 | 0% |
| Other current charges | 54 | 165 | 750 | 22% |
| Website: hosting and maintenance | - | 705 | 705 | 100% |
| Website: ADA compliance | - | - | 210 | 0% |
| Total professional & administrative | <u>5,099</u> | <u>24,790</u> | <u>114,626</u> | 22% |
| Operating services | | | | |
| Insurance: property | - | - | 500 | 0% |
| Repairs and maintenance | | | | |
| Pump station | - | - | 3,000 | 0% |
| Bridge | - | - | 500 | 0% |
| Total operating services | <u>-</u> | <u>-</u> | <u>4,000</u> | 0% |
| Other fees and charges | | | | |
| Tax collector | 1,084 | 1,084 | 1,323 | 82% |
| Information systems services | - | 770 | 2,030 | 38% |
| Property appraiser | 770 | 770 | 38 | 2026% |
| Total other fees and charges | <u>1,854</u> | <u>2,624</u> | <u>3,391</u> | 77% |
| Total expenditures | <u>6,953</u> | <u>27,414</u> | <u>122,017</u> | 22% |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

| | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|--------------------------|-------------------------|------------------|------------------------|
| Excess/(deficiency) of revenues over/(under) expenditures | 101,424 | 80,966 | 5,000 | |
| Fund balances - beginning | 57,847 | 78,305 | 56,382 | |
| Fund balances - ending Committed | | | | |
| 3 months working capital | 37,510 | 37,510 | 35,640 | |
| Bridge | 2,000 | 2,000 | 4,000 | |
| Irrigation/pump-station | 13,750 | 13,750 | 8,000 | |
| Unassigned | 106,011 | 106,011 | 13,742 | |
| Fund balances - ending | <u>\$159,271</u> | <u>\$ 159,271</u> | <u>\$ 61,382</u> | |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020**

| | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|--------------------------|-------------------------|------------------|------------------------|
| REVENUES | | | | |
| Assessment levy: on-roll | \$ 106,541 | \$ 106,541 | \$ 124,856 | 85% |
| Total revenues | <u>106,541</u> | <u>106,541</u> | <u>124,856</u> | 85% |
| EXPENDITURES | | | | |
| Professional & administrative | | | | |
| Landscape maintenance | 12,800 | 19,200 | 90,000 | 21% |
| Property maintenance | 1,383 | 3,996 | 15,000 | 27% |
| Electric | 91 | 310 | 5,000 | 6% |
| Property insurance | - | 2,466 | 2,401 | 103% |
| Repairs & maintenance - general | - | - | 5,000 | 0% |
| Repairs & maintenance - irrigation (non pump station) | - | 432 | 10,000 | 4% |
| Contingency/other | - | - | 6,250 | 0% |
| Total professional & administrative | <u>14,274</u> | <u>26,404</u> | <u>133,651</u> | 20% |
| Other fees and charges | | | | |
| Tax collector | 1,065 | 1,065 | 1,301 | 82% |
| Property appraiser | - | - | 36 | 0% |
| Total other fees & charges | <u>1,065</u> | <u>1,065</u> | <u>1,337</u> | 80% |
| Total expenditures | <u>15,339</u> | <u>27,469</u> | <u>134,988</u> | 20% |
| Excess/(deficiency) of revenues over/(under) expenditures | 91,202 | 79,072 | (10,132) | |
| Fund balances - beginning | 119,649 | 131,779 | 112,753 | |
| Fund balance - ending | | | | |
| Assigned: 3 months working capital | 35,548 | 35,548 | 35,548 | |
| Assigned: landscape post construction | 30,000 | 30,000 | 30,000 | |
| Assigned: hard woods trimming & plant replacement | 3,250 | 3,250 | 3,250 | |
| Unassigned | 142,053 | 142,053 | 33,823 | |
| Fund balances - ending | <u>\$210,851</u> | <u>\$ 210,851</u> | <u>\$102,621</u> | |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND - SERIES 2007
FOR THE PERIOD ENDED DECEMBER 31, 2020**

| | Current Month | Year to Date | Budget | % of Budget |
|--|-------------------|-------------------|-------------------|----------------|
| REVENUES | | | | |
| Assessment levy: on-roll | \$ 212,952 | \$ 212,952 | \$ 249,559 | 85% |
| Interest | 1 | 4 | - | N/A |
| Total revenues | <u>212,953</u> | <u>212,956</u> | <u>249,559</u> | 85% |
| EXPENDITURES | | | | |
| Debt service | | | | |
| Principal | - | - | 95,000 | 0% |
| Principal prepayments | - | 10,000 | - | N/A |
| Interest | - | 77,337 | 154,675 | 50% |
| Total debt service | <u>-</u> | <u>87,337</u> | <u>249,675</u> | 35% |
| Other fees and charges | | | | |
| Tax collector | 2,130 | 2,130 | 2,600 | 82% |
| Property appraiser | - | - | 98 | 0% |
| Total other fees and charges | <u>2,130</u> | <u>2,130</u> | <u>2,698</u> | 79% |
| Total expenditures | <u>2,130</u> | <u>89,467</u> | <u>252,373</u> | 35% |
| Excess/(deficiency) of revenues over/(under) expenditures | 210,823 | 123,489 | (2,814) | |
| Fund balances - beginning | 219,149 | 306,483 | 304,206 | |
| Fund balances - ending | <u>\$ 429,972</u> | <u>\$ 429,972</u> | <u>\$ 301,392</u> | |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND - SERIES 2007
FOR THE PERIOD ENDED DECEMBER 31, 2020**

| | <u>Current Month</u> | <u>Year to Date</u> |
|--|--------------------------|-------------------------|
| REVENUES | <u>\$ -</u> | <u>\$ -</u> |
| Total revenues | <u>-</u> | <u>-</u> |
| EXPENDITURES | <u>-</u> | <u>-</u> |
| Total expenditures | <u>-</u> | <u>-</u> |
| Excess/(deficiency) of revenues over/(under) expenditures | - | - |
| Fund balances - beginning | 199 | 199 |
| Fund balances - ending | <u><u>\$ 199</u></u> | <u><u>\$ 199</u></u> |

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

9A

DRAFT

**MINUTES OF MEETING
BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The Boynton Village Community Development District held a Landowners' Meeting on November 13, 2020 at 9:00 a.m., at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

Present were:

| | |
|-----------------------------|---|
| Cindy Cerbone | District Manager |
| Daniel Rom | Wrathell Hunt and Associates, LLC (WHA) |
| Ginger Wald (via telephone) | District Counsel |
| Jeff Schnars | District Engineer |

Also present were:

| | |
|------------------------------|-------------------|
| Solange Camet | Alta Boynton LLC |
| Bret Fischer | RRPIV Cortina LLC |
| Harvey Gonzalez | |
| Richard Buck (via telephone) | |

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 9:04 a.m.

SECOND ORDER OF BUSINESS

Affidavit/Proof of Publication

The affidavit of publication was provided for informational purposes.

THIRD ORDER OF BUSINESS

Election of Chair to Conduct Landowners' Meeting

All in attendance agreed to Mr. Rom serving as Chair to conduct the Landowners' meeting.

FOURTH ORDER OF BUSINESS

Election of Supervisors [SEAT 5]

39 Mr. Rom stated that property owner representatives, Ms. Camet, for AltaBoynton, LLC,
40 and Mr. Fischer, for RRPIV Cortina, LLC, were present in person. Mr. Rom was the designated
41 Proxy Holder for Cortina III Owner, LLC.

42 **A. Nominations**

43 Mr. Rom nominated the following:

44 Seat 5 Bret Fischer

45 No other nominations were made.

46 **B. Casting of Ballots**

47 **I. Determine Number of Voting Units Represented**

48 **II. Determine Number of Voting Units Assigned by Proxy**

49 Mr. Rom was the designated proxy holder for Cortina III Owner, LLC.

50 Mr. Rom cast the following votes:

51 Seat 5 Bret Fischer 14 votes

52 **C. Ballot Tabulation and Results**

53 Mr. Rom reported the following ballot tabulation, results and term lengths:

54 Seat 5 Bret Fischer 14 votes 4-year Term

55

56 **FIFTH ORDER OF BUSINESS**

Landowners' Questions/Comments

57

58 There being no Landowners' questions or comments, the next item followed.

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60 **SIXTH ORDER OF BUSINESS**

Adjournment

61

62 There being no further business to discuss, the meeting adjourned at 9:08 a.m.

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Secretary/Assistant Secretary

Chair/Vice Chair

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

9B

DRAFT

**MINUTES OF MEETING
BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boynton Village Community Development District held a Regular Meeting on November 13, 2020, *immediately following the Landowner's meeting scheduled to commence at 9:00 a.m.*, at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

Present were:

| | |
|-------------------------------|---------------------|
| Richard Buck (via telephone) | Chair |
| Harvey Gonzalez | Vice Chair |
| Jocelyn Pruna (via telephone) | Assistant Secretary |
| Solange Camet | Assistant Secretary |
| Bret Fischer | Assistant Secretary |

Also present were:

| | |
|------------------------------|------------------------------------|
| Cindy Cerbone | District Manager |
| Daniel Rom | Wrathell, Hunt and Associates, LLC |
| Ginger Wald (via telephone) | District Counsel |
| Jeff Schnars (via telephone) | District Engineer |

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 9:09 a.m. Supervisors Buck, Gonzalez, Camet and Fischer were present. Supervisor Pruna was not present at roll call.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

- **Ms. Pruna joined the meeting at 9:10 a.m.**

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisor [SEAT 5] (*the following will be provided in a separate package*)

40 Mr. Rom stated that the Oath of Office was administered to Mr. Fischer prior to the
41 start of the meeting. Mr. Fischer was already familiar with the following items:

42 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

43 **B. Membership, Obligations and Responsibilities**

44 **C. Financial Disclosure Forms**

45 **I. Form 1: Statement of Financial Interests**

46 **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**

47 **III. Form 1F: Final Statement of Financial Interests**

48 **D. Form 8B – Memorandum of Voting Conflict**

49

50 **FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-01,
Canvassing and Certifying the Results of
the Landowners’ Election of Supervisors
for the District Held Pursuant to Section
190.006(2) Florida Statutes**

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56 Mr. Rom presented Resolution 2021-01. He reported the results of the Landowners’
57 Election, as follows:

58 **Seat 5 Bret Fischer 14 Votes 4-year Term**

59

**On MOTION by Mr. Gonzalez and seconded by Ms. Camet, with all in favor,
Resolution 2021-01, Canvassing and Certifying the Results of the Landowners’
Election of Supervisors for the District Held Pursuant to Section 190.006(2)
Florida Statutes, was adopted.**

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66 **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-02,
Designating a Chair, a Vice Chair, a
Secretary, Assistant Secretaries, a
Treasurer and an Assistant Treasurer of the
Boynton Village Community Development
District, and Providing for an Effective Date**

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73 Mr. Rom presented Resolution 2021-02. Mr. Gonzalez nominated the following slate of
74 officers:

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| | | |
|----|-----------------|---------------------|
| 77 | Richard Buck | Chair |
| 78 | Harvey Gonzalez | Vice Chair |
| 79 | Craig Wrathell | Secretary |
| 80 | Solange Camet | Assistant Secretary |
| 81 | Jocelyn Pruna | Assistant Secretary |
| 82 | Bret Fischer | Assistant Secretary |
| 83 | Cindy Cerbone | Assistant Secretary |
| 84 | Daniel Rom | Assistant Secretary |
| 85 | Craig Wrathell | Treasurer |
| 86 | Jeff Pinder | Assistant Treasurer |

87 No other nominations were made.

88

89 **On MOTION by Ms. Camet and seconded by Mr. Gonzalez, with all in favor,**
 90 **Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant**
 91 **Secretaries, a Treasurer and an Assistant Treasurer of the Boynton Village**
 92 **Community Development District, and Providing for an Effective Date, as**
 93 **nominated, was adopted.**

94

95

96 **▪ Acceptance of Unaudited Financial Statements as of September 30, 2020**

97 **This item, previously the Twelfth Order of Business, was presented out of order.**

98 Mr. Rom presented the Unaudited Financial Statements as of September 30, 2020.

99

100 **On MOTION by Mr. Fischer and seconded by Ms. Camet, with all in favor, the**
 101 **Unaudited Financial Statements as of September 30, 2020, were accepted.**

102

103

104 **SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03,
 Relating to the Amendment of the Annual
 Budget for the Fiscal Year Beginning
 October 1, 2019, and Ending September
 30, 2020**

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110 Mr. Rom presented Resolution 2021-03. A budget amendment was necessary, as per

111 Florida statutes, due to replacing the pump station, which resulted in expenditures in the

112 General Fund exceeding budget. Unassigned fund balance and contingency funds were used to
113 offset the costs.

114

115 **On MOTION by Mr. Gonzalez and seconded by Mr. Fisher, with all in favor,**
116 **Resolution 2021-03, Relating to the Amendment of the Annual Budget for the**
117 **Fiscal Year Beginning October 1, 2019, and Ending September 30, 2020, was**
118 **adopted.**

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121 **SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-04,
Ratifying and Approving Actions Taken by
the Board of Supervisors at Meetings Held
Via Media Communications Technology
Pursuant to Executive Order 20-69, as
Amended and Extended, as a Result of the
COVID-19 Pandemic**

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129 Ms. Wald presented Resolution 2021-04.

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131 **On MOTION by Mr. Gonzalez and seconded by Mr. Fisher, with all in favor,**
132 **Resolution 2021-04, Ratifying and Approving Actions Taken by the Board of**
133 **Supervisors at Meetings Held Via Media Communications Technology Pursuant**
134 **to Executive Order No. 20-69, as Amended and Extended, as a Result of the**
135 **COVID-19 Pandemic, was adopted.**

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138 **EIGHTH ORDER OF BUSINESS**

Update: Irrigation and Pump Station

139

140 Mr. Rom stated that there were no reported issues. Communication between the
141 irrigation vendors was successful and the email alerts were working effectively. The objective to
142 place all the vendors on a specific clock schedule was pending because BrightView had not
143 responded to his request to provide its specific clock schedule.

144

145 **NINTH ORDER OF BUSINESS**

**Continued Discussion: Physical Security of
Pump Station**

146

147

148 As there were no reported issues, the Board agreed to remove this item from future
149 agendas.

150

151 **TENTH ORDER OF BUSINESS**

Continued Discussion: Outstanding Repair and Maintenance Items

152
153

154 Mr. Rom stated that he toured the community with Mr. Joe Pita, the new Property
155 Manager. Mr. Pita would present the list of repair and maintenance items to the Master
156 Association Board to obtain approval to proceed with those projects.

157

158 **ELEVENTH ORDER OF BUSINESS**

Consideration of First Amendment to Landscape Maintenance Services Agreement with The Osprey Group, Inc., d/b/a/ Osprey Landscape Contracting & Maintenance

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164 Mr. Rom presented the revised First Amendment to the Landscape Maintenance
165 Services Agreement with The Osprey Group, Inc. (Osprey). He noted Osprey’s agreement to the
166 revisions, additional services and the original estimated cost of \$4,000 for Fiscal Year 2021, the
167 first year, which would then increase to \$7,450 the following year and thereafter. The terms
168 would be shored up during the consecutive budget cycles.

169

On MOTION by Mr. Fischer and seconded by Ms. Camet, with all in favor, the First Amendment to the Landscape Maintenance Services Agreement with The Osprey Group, Inc., d/b/a/ Osprey Landscape Contracting & Maintenance, was approved.

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176 **TWELFTH ORDER OF BUSINESS**

Acceptance of Unaudited Financial Statements as of September 30, 2020

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179 This item was presented following the Fifth Order of Business.

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181 **THIRTEENTH ORDER OF BUSINESS**

Approval of September 14, 2020 Virtual Public Hearing and Regular Meeting Minutes

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185 Mr. Rom presented the September 14, 2020 Virtual Public Hearing and Regular Meeting
186 Minutes.

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Secretary/Assistant Secretary

Chair/Vice Chair

**BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

10C11

BOYNTON VILLAGE COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE

LOCATION(S)

Wrathell, Hunt & Associates, LLC: 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431

The District Boynton: 1000 Audace Ave., Boynton Beach, Florida 33426

Pacifica Apartments: 1100 Audace Ave., Boynton Beach, Florida 33426

Sea Lofts at Boynton Village: 600 Sea Lofts Dr., Boynton Beach, Florida 33426

| DATE | POTENTIAL DISCUSSION/FOCUS | TIME |
|--|---------------------------------------|-----------|
| <i>LOCATION: 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431</i> | | |
| October 14, 2020 CANCELED | Regular Meeting | 2:00 PM |
| November 13, 2020 | Landowners' Meeting & Regular Meeting | 9:00 A.M. |
| December 9, 2020 CANCELED | Regular Meeting | 2:00 P.M. |
| <i>LOCATION: The District Boynton: 1000 Audace Ave., Boynton Beach, Florida 33426</i> | | |
| January 13, 2021 CANCELED | Regular Meeting | 2:00 P.M. |
| February 10, 2021 | Regular Meeting | 2:00 P.M. |
| March 10, 2021 | Regular Meeting | 2:00 P.M. |
| <i>LOCATION: Pacifica Apartments: 1100 Audace Ave., Boynton Beach, Florida 33426</i> | | |
| April 14, 2021 | Regular Meeting | 2:00 P.M. |
| May 12, 2021 | Regular Meeting | 2:00 P.M. |
| June 9, 2021 | Regular Meeting | 2:00 P.M. |
| <i>LOCATION: Sea Lofts at Boynton Village: 600 Sea Lofts Dr., Boynton Beach, Florida 33426</i> | | |
| July 14, 2021 | Regular Meeting | 2:00 P.M. |
| August 11, 2021 | Regular Meeting | 2:00 P.M. |
| September 8, 2021 | Public Hearing & Regular Meeting | 2:00 P.M. |