

**MINUTES OF MEETING  
BOYNTON VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boynton Village Community Development District held a Public Hearing and Regular Meeting on August 11, 2021, at 2:00 p.m., at the Sea Lofts at Boynton Village, 600 Sea Lofts Dr., Boynton Beach, Florida 33426.

**Present were:**

Richard Buck (via telephone)	Chair
Harvey Gonzalez	Vice Chair
Bret Fischer	Assistant Secretary
Tierra Smith	Assistant Secretary

**Also present were:**

Daniel Rom	District Manager
Ginger Wald	District Counsel
Dean Goodboe (via telephone)	Sovereign Properties
Laura Weidaw (via telephone)	Walton Street Capital
Sara Cox (via telephone)	Cushman & Wakefield

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Rom called the meeting to order at 2:30 p.m. Supervisors Gonzalez, Fischer, and Smith were present in person. Supervisor Buck was attending via telephone. Supervisor Camet was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

Mr. Goodboe stated his company was pleased to work with the new ownership group of the Pacifica Apartments. He introduced Ms. Sara Cox, a current resident of the Pacifica Apartments, as a candidate for appointment to the CDD Board.

Ms. Cox discussed her background and expressed interest in serving on the Board and responded to questions.

Ms. Weidaw stated her company was looking forward to contributing to the community.

**THIRD ORDER OF BUSINESS**

**Acceptance of Resignation of Solange B. Camet, Seat 4; Term Expires November, 2024**

Mr. Rom presented the resignation of Supervisor Solange Camet.

**On MOTION by Mr. Fischer and seconded by Mr. Gonzalez, with all in favor, the resignation of Supervisor Solange B. Camet from Seat 4, was accepted.**

**FOURTH ORDER OF BUSINESS**

**Consider Appointment of Qualified Elector Fill Unexpired Term of Seat 4**

Mr. Buck nominated Ms. Sara Cox to fill Seat 4. No other nominations were made.

**On MOTION by Mr. Fischer and seconded by Ms. Smith, with all in favor, the appointment of Ms. Sara Cox to Seat 4, term expires November 2024, was approved.**

- **Administration of Oath of Office (*the following will be provided in a separate package*)**

Mr. Rom stated he would make arrangements to administer the Oath of Office to Ms. Cox following the meeting.

This item was deferred.

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

## FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2021-09,  
Designating Certain Officers of the District,  
and Providing for an Effective Date**

This item was deferred.

▪ **Presentation of Engineer's Certificate for Trust Indenture**

**This item, previously part of Item 12B, was presented out of order.**

Mr. Rom presented the Engineer's Certificate for Trust Indenture, which was required in conjunction with the bond trust documents and was submitted on July 30, 2021. He noted the following items in Section VI, Field Inspection Findings:

- Page 6, Item 1, Surface Water Management System: Retention Ponds 1 and 2 showed erosion and steep drop offs at the lake edges. As authorized by the Maintenance Agreement, proposals were requested to address the lake banks and work would be coordinated with the Property Manager.
- Page 7, Roadways, Item 4a: Sidewalk cracks and broken sidewalk hazards west of the dog park would be repaired or replaced.
- Page 7, Roadways, Items 4e, f, g, h and i: Repairs listed would be scheduled.
- Page 7, Roadways, Item 4g: Traffic striping would be completed by August 12, 2021.
- Page 7, Canal Bridge, Item 5: Bridge inspection is required every five years but the expense was not budgeted. A \$5,750 proposal for bridge inspection was obtained and emailed to the Board for consideration; a \$6,000 bridge maintenance line item may be utilized for this expense. If additional repairs are needed, it may be necessary to utilize fund balance.

**On MOTION by Mr. Gonzalez and seconded by Mr. Fischer, with all in favor, the WGI Engineering Services proposal for bridge inspection, in the amount of \$5,750, and authorizing the Chair or Vice Chair to execute, was approved.**

- Page 8, Greenway: A proposal was requested from Osprey Landscaping to address missing mulch and trees that need to be trimmed, removed and/or replaced.

**SIXTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year 2021/2022 Budget**

**A. Proof/Affidavit of Publication**

The proof of publication was included for informational purposes.

**B. Consideration of Resolution 2021-10, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Rom stated the proposed Fiscal Year 2022 budget was unchanged since it was presented at the last meeting. As previously discussed, the “Repairs and Maintenance-Bridge” line item included \$500 and the “Fund balance – Bridge” line item included \$6,000.

**On MOTION by Mr. Gonzalez and seconded by Mr. Fischer, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Fischer and seconded by Mr. Gonzalez, with all in favor, the Public Hearing was closed.**

Mr. Rom presented Resolution 2021-10.

**On MOTION by Mr. Gonzalez and seconded by Mr. Fischer, with all in favor, Resolution 2021-10, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-11, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2021/2022; Providing for the**

**Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

Mr. Rom presented Resolution 2021-11.

**On MOTION by Mr. Gonzalez and seconded by Ms. Smith, with all in favor, Resolution 2021-11, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2021/2022; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Presentation of Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2020, Prepared by Keefe McCullough**

Mr. Rom presented the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2020. There were no findings, irregularities or instances of noncompliance; it was an unmodified opinion, otherwise known of as a clean audit.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-12, Hereby Accepting the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2020**

Mr. Rom presented Resolution 2021-12.

**On MOTION by Mr. Gonzalez and seconded by Ms. Smith, with all in favor, Resolution 2021-12, Hereby Accepting the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2020, was adopted.**

**TENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of June 30, 2021**

Mr. Rom presented the Unaudited Financial Statements as of June 30, 2021.

**On MOTION by Mr. Gonzalez and seconded by Ms. Smith, with all in favor, the Unaudited Financial Statements as of June 30, 2021, were accepted.**

**ELEVENTH ORDER OF BUSINESS**

**Approval of May 12, 2021 Regular Meeting Minutes**

Mr. Rom presented the May 12, 2021 Regular Meeting Minutes.

**On MOTION by Mr. Gonzalez and seconded by Mr. Fischer, with all in favor, the May 12, 2021 Regular Meeting Minutes, as presented, were approved.**

**TWELFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.***

Ms. Wald reported the following:

- Beginning in Fiscal Year 2022, seven additional items must be added to Special District audits so the audit fees would likely increase over the next few years.
- Legislative changes now allow legal advertising to be done online, which could result in cost savings.
- Beginning in 2022, all stormwater management systems will be required to provide a status report every five years. The District Engineer will likely need to do additional reporting.
- A Memorandum of legislative updates would be emailed.

**B. District Engineer: *Schnars Engineering Corporation***

- **Presentation of Engineer’s Certificate for Trust Indenture**

This item was presented following the Fourth Order of Business.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. Update: Outstanding Repairs and Maintenance Items**

- **Bench Replacement**

Mr. Rom presented a photograph of the bench that was installed.

- **Traffic Striping**

Mr. Rom presented a Memorandum from the Property Manager stating that traffic striping would be completed on August 12, 2021.

**II. Update: 5-year Bridge Inspection**

This item was discussed earlier in the meeting.

**III. NEXT MEETING DATE: September 8, 2021 at 2:00 P.M.**

- **QUORUM CHECK**

The next meeting would be held on September 8, 2021, unless canceled.

**THIRTEENTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**FOURTEENTH ORDER OF BUSINESS**

**Supervisors' Requests**

There were no Supervisors' requests.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

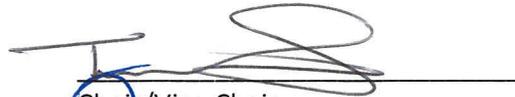
There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Gonzalez and seconded by Mr. Fischer, with all in favor, the meeting adjourned at 2:56 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair