

**MINUTES OF MEETING
BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boynton Village Community Development District held Multiple Public Hearings and a Regular Meeting on September 14, 2022, at 2:00 p.m., at Sea Lofts at Boynton Village, 600 Sea Lofts Dr., Boynton Beach, Florida 33426.

Present were:

Tierra Smith	Chair
Tanja Stojanovic	Assistant Secretary
Edward Turner, Jr.	Assistant Secretary

Also present were:

Daniel Rom	District Manager
Ginger Wald	District Counsel
Jeff Schnars (via telephone)	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 2:05 p.m. Supervisors Smith, Stojanovic and Turner were present in person. Supervisor Wallace was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments

▪ **Staff Reports - District Engineer: *Schnars Engineering Corporation***

This item, previously Item 13B, was presented out of order.

• **Engineer's Certificate for Trust Indenture**

Mr. Schnars presented the Engineer's Certificate for Trust Indenture and discussed the Facilities Inspection findings, including the retention ponds, drainage structures, roadways, sidewalk trip hazards, GWI bridge inspection and tree trimming on the Greenway. Mr. Rom stated several of the items are within the Maintenance Agreement of the Boynton Town Center Master Association and Staff updated the report and emailed a copy to the Property Manager for the Masters Association.

On MOTION by Ms. Smith and seconded by Mr. Turner, with all in favor, the Engineer’s Certificate for Trust Indenture Report, dated September 8, 2022, was accepted.

▪ **Ratification of Stormwater Management Needs Analysis Report**

This item, previously the Tenth Order of Business, was presented out of order.

Mr. Schnars presented the Stormwater Management Needs Analysis Report, which projects the CDD’s needs for the next 20 years. The Report was submitted to the County by the due date and acknowledgment that it was accepted was received.

On MOTION by Ms. Smith and seconded by Mr. Turner, with all in favor, the Stormwater Management Needs Analysis Report, was ratified.

Mr. Schnars left the call.

THIRD ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2022/2023 Budget

A. Proof/Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2022-08, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Rom presented the proposed Fiscal Year 2023 budget and noted a slight increase in the “Property maintenance (porter services)” line item, on Page 5.

On MOTION by Ms. Smith and seconded by Mr. Turner, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Ms. Smith and seconded by Mr. Turner, with all in favor, the Public Hearing was closed.

Mr. Rom presented Resolution 2022-08 and read the title.

On MOTION by Ms. Stojanovic and seconded by Ms. Smith, with all in favor, Resolution 2022-08, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Imposition of Special Assessments for Operations and Maintenance for Fiscal Year 2022/2023, Pursuant to Florida Law

A. Proof/Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2022-09, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2022/2023; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the Public Hearing was closed.

Mr. Rom presented Resolution 2022-09 and read the title.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, Resolution 2022-09, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2022/2023; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Presentation of Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2021, Prepared by Keefe McCullough

Mr. Rom presented the Audited Financial Report for the Fiscal Year Ended September 30, 2021 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-10, Hereby Accepting the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2021

Mr. Rom presented Resolution 2022-10.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, Resolution 2022-10, Hereby Accepting the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2021, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Shenandoah General Construction Company Proposal #P26675 for Renaissance Commons Blvd. Bridge Repairs

Mr. Rom presented the Shenandoah General Construction Company Proposal #P26675 for \$87,750, which includes the Maintenance of Traffic (MOT) associated costs.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the Shenandoah General Construction Company Proposal #P26675 for Renaissance Commons Blvd. Bridge Repairs, in the amount of \$87,750, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Inter Kleen, Inc., Second Amendment to Porter Services Agreement

Mr. Rom presented the Inter Kleen, Inc., Second Amendment to Porter Services Agreement.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the Inter Kleen, Inc., Second Amendment to Porter Services Agreement, was approved.

NINTH ORDER OF BUSINESS

Ratification of Osprey Landscape Contracting & Maintenance, Proposal to Install 4 Decoders and Redo Wiring for Downed Zones

Mr. Rom presented the Osprey Landscape Contracting & Maintenance Proposal to install four decoders and redo wiring for downed zones, which was completed on June 7, 2022.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the Osprey Landscape Contracting & Maintenance, Proposal to Install 4 Decoders and Redo Wiring for Downed Zones, was ratified.

TENTH ORDER OF BUSINESS

Ratification of Stormwater Management Needs Analysis Report

This item was presented following the Second Order of Business.

ELEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of July 31, 2022

Mr. Rom presented the Unaudited Financial Statements as of July 31, 2022.

On MOTION by Ms. Stojanovic and seconded by Mr. Turner, with all in favor, the Unaudited Financial Statements as of July 31, 2022, were accepted.

TWELFTH ORDER OF BUSINESS

Approval of June 8, 2022 Regular Meeting Minutes

Mr. Rom presented the June 8, 2022 Regular Meeting Minutes.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the June 8, 2022 Regular Meeting Minutes, as presented, were approved.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

Ms. Wald reported the following:

- The 2022 Legislative session ended in June and a few new laws affect CDDs.
- Regarding cybersecurity and cybersecurity crime, records involving computers are now protected by public records.
- Regarding audits, Auditors must add two new items to the audits.
- Regarding advertising requirements, Counties can provide a centralized website for ads but the Counties would need to set up the websites and that has yet to occur.

B. District Engineer: *Schnars Engineering Corporation*

- **Engineer’s Certificate for Trust Indenture**

This item was presented following the Second Order of Business.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

I. Update: Greenway Tree Trimming

Mr. Rom stated that Osprey Landscaping completed the Greenway tree trimming.

II. Update: Completed Crossing Signage and Striping to Renaissance Commons Blvd.

Mr. Rom stated the Boynton Town Center Master Association updated the street striping for the pedestrian crossing and the signage that accompany it. The next step is for the CDD to enter into a Traffic Enforcement Agreement with the City. The Board should direct the Chair or Vice Chair to coordinate with CDD Staff to review, finalize and execute the Agreement with the City. Asked if the Agreement can be executed by the District Manager, if the Chair or Vice Chair are unavailable, Ms. Wald stated that Board approval is needed to authorize CDD Staff to enter into the Agreement with the City.

On MOTION by Ms. Stojanovic and seconded by Ms. Smith, with all in favor, authorizing the District Manager to execute a Traffic Enforcement Agreement with the City of Boynton Beach, upon review by District Counsel, was approved.

III. NEXT MEETING DATE: October 12, 2022 at 2:00 P.M.

○ **QUORUM CHECK**

The next meeting would be held on October 12, 2022, unless cancelled.

FOURTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

FIFTEENTH ORDER OF BUSINESS

Supervisors' Requests

There were no Supervisors' requests.


SIXTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the meeting adjourned at 2:37 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair