

**MINUTES OF MEETING
BOYNTON VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boynton Village Community Development District held a Regular Meeting on May 31, 2023, at 2:00 p.m., at Pacifica Apartments: 1100 Audace Ave., Boynton Beach, Florida 33426.

Present were:

Tierra Smith	Chair
Tanja Stojanovic	Assistant Secretary
Edward Turner, Jr.	Assistant Secretary

Also present were:

Daniel Rom	District Manager
Ginger Wald	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 2:10 p.m.

Supervisors Smith, Stojanovic and Turner were present in person. Supervisor Wallace was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2023-01,
Declaring a Vacancy in Seats 1 and 2 of the
Board of Supervisors Pursuant to Section
190.006(3)(b), Florida Statutes; and
Providing an Effective Date**

Mr. Rom presented Resolution 2023-01. This is necessary because no candidates qualified to run in the last General Election. Ms. Stojanovic is a holdover Board Member in Seat 1, until a vacancy is declared and the seat is filled.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, Resolution 2023-01, Declaring a Vacancy in Seats 1 and 2 of the Board of Supervisors Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consider Appointment of Qualified Electors to Fill Vacant Seat 1 and Seat 2; Terms Expire November 2026

Ms. Smith nominated Ms. Stojanovic to fill Seat 1. No other nominations were made.

On MOTION by Mr. Turner and seconded by Ms. Smith, with all in favor, the appointment of Ms. Stojanovic to Seat 1, Term Expires November 2026, was approved.

FIFTH ORDER OF BUSINESS

Administration of Oath of Office to Appointed Supervisors (the following to be provided in a separate package)

Mr. Rom, a Notary of the State of Florida and duly authorized, Administered the Oath of Office to Ms. Tanja Stojanovic. Ms. Stojanovic is familiar with the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

Mr. Rom asked if there were any nominations for Seat 2.

Ms. Smith nominated Ms. Helen Belfour to fill Seat 2. No other nominations were made.

On MOTION by Ms. Smith and seconded by Mr. Turner, with all in favor, the appointment of Ms. Helen Belfour to fill Seat 2, was approved.

Mr. Rom stated Ms. Belfour will be contacted and the Oath of Office will be administered at or before the next meeting.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Designating Certain Officers of the District; and Providing for an Effective Date

Mr. Rom presented Resolution 2023-02. Ms. Smith nominated the following slate:

- | | |
|--------------------|---------------------|
| Tierra Smith | Chair |
| Tanja Stojanovic | Vice Chair |
| Edward Turner, Jr. | Assistant Secretary |
| James Wallace III | Assistant Secretary |
| Helen Belfour | Assistant Secretary |
| Daniel Rom | Assistant Secretary |

No other nominations were made.

Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Turner and seconded by Ms. Smith, with all in favor, Resolution 2023-02, Designating Certain Officers of the District, as nominated; and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-03, Approving Proposed Budgets for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing

Severability; and Providing for an Effective Date

Mr. Rom presented Resolution 2023-03. He reviewed the proposed Fiscal Year 2024 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes.

On MOTION by Ms. Stojanovic and seconded by Ms. Smith, with all in favor, Resolution 2023-03, Approving Proposed Budgets for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 8, 2023 at 2:00 p.m., at Pacifica Apartments: 1100 Audace Ave., Boynton Beach, Florida 33426; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Billing, Cochran, Lyles, Mauro & Ramsey, P.A., Adjustment to District Counsel Fee Structure

Ms. Wald presented the Billing, Cochran, Lyles, Mauro & Ramsey, P.A., Adjustment to District Counsel Fee Structure. The effective date will be changed to June 1, 2023.

On MOTION by Ms. Smith and seconded by Mr. Turner, with all in favor, the Billing, Cochran, Lyles, Mauro & Ramsey, P.A., Adjustment to District Counsel Fee Structure, effective June 1, 2023, was approved.

NINTH ORDER OF BUSINESS

Consideration of Boynton Town Center MA, Inc., First Amendment and Extension to Maintenance Agreement

Mr. Rom presented the Boynton Town Center MA, Inc., First Amendment and Extension to Maintenance Agreement. Ms. Wald stated this Agreement is an amendment and extension. The Agreement will be renewed for another five years; however, if deemed necessary, it can be terminated pursuant to the terms.

On MOTION by Ms. Stojanovic and seconded by Ms. Smith, with all in favor, the Boynton Town Center MA, Inc., First Amendment and Extension to Maintenance Agreement, was approved.

TENTH ORDER OF BUSINESS

Discussion: Renewal of Existing Landscape Maintenance Agreement with Osprey Landscape Contracting & Maintenance

Mr. Rom stated this item was overlooked in the last budget cycle and, given that there have been little to no complaints about the service, Staff is satisfied with Osprey and recommends renewing the contract.

On MOTION by Ms. Stojanovic and seconded by Ms. Smith, with all in favor, renewing the existing Landscape Maintenance Agreement with Osprey Landscape Contracting & Maintenance, was approved.

ELEVENTH ORDER OF BUSINESS

Ratification of Sullivan Electric & Pump, Inc., Quote #24904

Mr. Rom presented Sullivan Electric & Pump, Inc., Quote #24904.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, Sullivan Electric & Pump, Inc., Quote #24904, in the amount of \$1,060, was ratified.

TWELFTH ORDER OF BUSINESS

Presentation of Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2022, Prepared by Keefe McCullough

Mr. Rom presented the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2022 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

THIRTEENTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Hereby Accepting the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2022

Mr. Rom presented Resolution 2023-04.

On MOTION by Ms. Stojanovic and seconded by Mr. Turner, with all in favor, Resolution 2023-04, Hereby Accepting the Audited Basic Financial Statements for the Fiscal Year Ended September 30, 2022, was adopted.

FOURTEENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2023

Mr. Rom presented the Unaudited Financial Statements as April 30, 2023.

On MOTION by Ms. Stojanovic and seconded by Mr. Turner, with all in favor, the Unaudited Financial Statements as of April 30, 2023, were accepted.

FIFTEENTH ORDER OF BUSINESS

Approval of September 14, 2022 Public Hearings and Regular Meeting Minutes

Mr. Rom presented the September 14, 2022 Public Hearings and Regular Meeting Minutes.

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the September 14, 2022 Public Hearings and Regular Meeting Minutes, as presented, were approved.

SIXTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Ms. Wald reported the following:

➤ Due to recently passed legislation, all public officials in Florida must undergo four hours of ethics training effective July 1, 2024. The courses are available online and the cost can be reimbursed by the CDD.

➤ Upon submitting Form 1 documents, Board Members must disclose that they will undergo ethics training.

Ms. Wald will email a link that can be emailed to the Board Members.

B. District Engineer: Schnars Engineering Corporation

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **913 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: June 14, 2023 at 2:00 PM**
 - **QUORUM CHECK**

The June 14, 2023 meeting will be cancelled. The next meeting will be held on August 9, 2023.

SEVENTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

EIGHTEENTH ORDER OF BUSINESS

Supervisors' Requests

There were no Supervisors' requests.

NINETEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Smith and seconded by Ms. Stojanovic, with all in favor, the meeting adjourned at 2:40 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


~~Secretary/Assistant Secretary~~
Chair


~~Chair/Vice Chair~~
Asst. Secretary